

## PROSPECTUS

### **2013 Inas World Table Tennis Championships (11-19 December 2013; Hong Kong, China)**

#### **1. AUTHORITY**

**2013 Inas World Table Tennis Championships** will be organized by Hong Kong Sports Association for the Mentally Handicapped (HKSAM), co-organized by Hong Kong Table Tennis Association (HKTTA) and authority of the International Federation for sport for para-athletes with an intellectual disability (Inas).

#### **2. DATE AND PLACE**

Date : 11-19 December 2013  
Venue : Kowloon Park Sports Centre  
Address : 22 Austin Road, Tsim Sha Tsui, Kowloon, Hong Kong

#### **3. EVENTS**

The following events will be played:

Men's singles, women's singles, men's doubles, women's doubles, mixed doubles, men's team, women's team

*Note :* the teams events will be played first followed by doubles events and singles events.

#### **4. SCHEDULE**

Arrivals : 11 December 2013  
Practice days : 11-12 December 2013  
Classification : 12 December 2013  
Technical meeting : 12 December 2013  
Opening ceremony : 13 December 2013  
Competition days : 13-18 December 2013  
Closing ceremony : 18 December 2013  
Social programme : 18 December 2013  
Departures : 19 December 2013

Proposed dates for the team events : 13-14 Dec 2013  
Proposed dates for the doubles events : 15 Dec 2013  
Proposed dates for the singles events : 16-18 Dec 2013

## **5. RULES**

The event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives (which may be amended from time to time).

## **6. EQUIPMENT**

The following equipment will be used:

Tables : Cornilleau - Competition 740  
Nets : Cornilleau  
Balls : Butterfly\*\*\* (White)  
Floor : Wooden

## **7. ELIGIBILITY**

The event is open to players who are included in the Inas Master list as “Active” no later than the final entry deadline.

## **8. OFFICIAL ORGANIZER**

Name : Hong Kong Sports Association for the Mentally Handicapped  
Address : Unit no.2, LG/F, Lek Yuen Community Hall, Shatin, N.T., Hong Kong  
E-mail : inas\_wttc2013@hksam.org.hk  
Website : www.hksam.org.hk  
Tel : (852) 2697 3731  
Fax : (852) 2601 2509

## **9. TECHNICAL DELEGATE FOR THE EVENT**

Name : Yves DRAPEAU  
E-mail : yves.drapeau@inas.org

## **10. REFEREE**

To be designated.

## **11. CLASSIFIER**

To be designated.

## **12. CLASSIFICATION**

All new players and players who are having their classification reviewed should be present in time for classification. This means that all players should arrive by 11<sup>th</sup> December. *This is very important if players not present on time may not be classified.* All players and support staff are expected to cooperate fully in the classification process.

### 13. PARTICIPATION QUOTAS

No quotas of number of entries per association per singles and doubles events.

The minimum entry for a team event to be played is 4 teams with 2, 3 or 4 players forming a team. Each association may enter a maximum of 1 team.

All other persons wishing to accompany a team (i.e. who are not members of the team) are subject to special charges and should contact the organizer for further information. These packages are limited and subject to availability of places in the official hotels. Priority will be given to the Official Party of all the delegations.

### 14. ENTRY PROCESS

All players must bring with them a valid passport.

The first entry (entry by number) deadline is : ~~19<sup>th</sup> July 2013~~ 5<sup>th</sup> September 2013

The second entry (entry by name) deadline is : 19<sup>th</sup> October 2013

\*Early Bird : enrollment before ~~1<sup>st</sup> July 2013~~ 1<sup>st</sup> September 2013

In order to secure full participation, national associations failing to confirm their participation according to deadlines will be removed from the list of participants.

### 15. SYSTEM OF PLAY

**Singles events:** The first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. If there are 5 or less players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

**Team events:** The first stage will be played in a round-robin basis with priority given to groups of 3 teams with the winner and runner-up in each group advancing to play in the knock-out rounds. If there are 5 or less teams, the event will be played in a round-robin format without knock-out.

Teams will play as follows: A vs X; B vs Y; Doubles; A vs Y; B vs X

**Doubles events:** The event will be played in a knock-out format.

#### **General:**

The numbers of groups will be decided by the TD and the referee in cooperation with the organising committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall

have byes in the first round of the second stage, in ranking order.

All matches will be played to the best of 5 games.

Medals will be awarded for gold (1<sup>st</sup>), silver (2<sup>nd</sup>) and bronze (3<sup>rd</sup>) places.

Bronze medals will be awarded to both players and teams without a play off.

## 16. SEEDING

Seeding for all the events will be done according to the latest Inas ranking list at the time of the draws.

## 17. TECHNICAL MEETING

The technical meeting will be held on 12<sup>th</sup> December 2013.

## 18. DRAWS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Team (group)	12 Dec	TBC	TBC
Team (final) & Doubles	13 Dec	TBC	TBC
Singles	14 Dec	TBC	TBC

## 19. PERSONS ON THE BENCH

The following persons on the bench are permitted:

In singles and doubles events, 1 seat for a coach on the playing field (behind the surrounds).

In the team events, 5 seats for one (1) coach and up to 4 players of the team playing the match.

No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

## 20. ENTRY FEES

The entry fee have to be paid in US Dollars to the organizer as set out below, **USD1,200 per person** sharing a room, including the accommodation from 11 Dec 2013 to 18 Dec 2013, meals starting from the dinner on 11 Dec 2013 to the breakfast on 19 Dec 2013, and transportation between hotel and competition venue (if any).

Entry fee	:	USD1,200 per person sharing a room (2 in a room) USD1,810 per person in a single room
First entry	:	30% of total entry fee to be submitted by 5 <sup>th</sup> September 2013
Second entry	:	70% of total entry fee to be submitted by 19 <sup>th</sup> October 2013
Early bird entry	:	Package USD1,000 per person sharing a room (2 in a room) by 1 <sup>st</sup> September 2013
Extra fee	:	USD110 per person per night including breakfast only (2 in a room)

PAYMENTS IN CASH UPON ARRIVAL WILL NOT BE ACCEPTED.  
ALL THE ENTRIES FEES MUST BE PAID BY BANK BY THE ENTRY DEADLINE.

Payments should be made as follows:

Name of organization : Hong Kong Sports Association for the Mentally Handicapped  
Bank name : The Hong Kong and Shanghai Banking Corporation Limited  
Account name : Hong Kong Sports Association for the Mentally Handicapped  
Account number IBAN : 004-038-335899001  
SWIFT : HSBCHKHKKH

Specification of Payment : “2013 INAS WORLD TABLE TENNIS CHAMPIONSHIPS”  
All bank charges are for the cost of the party making the payment.

## **21. OFFICIAL HOTEL**

Hotel name : Eaton Hotel  
Address : 380 Nathan Road, Kowloon, Hong Kong  
E-mail : enquiry@eatonhotels.com  
Website : [www.hongkong.eatonhotels.com/index.html](http://www.hongkong.eatonhotels.com/index.html)  
Tel : (852) 2782 1818  
Fax : (852) 2782 5563

## **22. TRANSPORTATION**

The organizer will provide transportation for teams and officials from and to Hong Kong International Airport and hotel, and the social programme.

## **23. OBLIGATIONS**

All players entered must compete against any other participating player and by entering, agree to be bound by the Inas Anti-Doping and ITTF Classification policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given.

Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

## **24. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS**

By entering the event, all participants agree to abide by all Inas rules and by the rules and regulations of the organizers. All associations, teams and individual players agree to be abide by the rulings of Inas and its agents in all matters concerning television coverage, video,

internet web casting, motion picture coverage, and photographic coverage of any kind.

Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the Inas and the organizers.

## **25. CANCELLATION POLICY**

The policy applies as follows:

25.1 Cancellations after the first entry but before the second entry: the first entry fee is forfeited.

25.2 Cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.

25.3 Cancellations within 10 calendar days of the arrival date will be decided by the organizer in consultation with the TD.

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

## **26. VISAS**

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organizer with the following details:

- Full name as in passport
- Function in the team
- Passport number
- Passport expiry date

*Note:* The requirements for visas are not under the control of the Inas or the organizer but under the Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time.

## **27. COMPLEMENTARY INFORMATION:**

Average high temperature expected : ~ 20°C

Average low temperature expected : ~ 15°C

Average rainfall expected: ~ 17mm, Wet-day (>0.1mm) 5 days

## **28. DOCUMENTS ATTACHED**

Together with this Prospectus, attached are the following documents:

28.1 first entry form:

28.1.1 entry by numbers

28.1.2 first entry fee payment form

28.2 second entry form:

28.2.1 singles, doubles, mixed doubles and team entry forms by name

28.2.2 second entry payment form

28.2.3 transport form

28.2.4 rooming list

28.2.5 special Diet needs (Vegetarian, Halal, etc.....)

28.2.6 tournament indemnity form (to be signed by all participants)

Otherwise, you can download the documents from the Inas website, [www.inas.org](http://www.inas.org)